



Policy #02

A Policy to Govern the Replacement of Mailboxes

September 24, 2015 (A)

January 25, 2001

Definitions and Interpretation Rules

Wherever a word is used in this Policy with its first letter capitalized, the term is being used as it is defined in this Section. Where any word appears in ordinary case, its regularly applied meaning in the English language is intended. Defined terms may be used throughout this policy in different grammatical contexts.

“**Designate**” shall mean an employee appointed to do a particular job by the Road Superintendent.

“**Mailbox**” shall mean a private box on or near a house in which mail is placed when it is delivered.

“**Municipality**” shall mean the Corporation of the Township of Minden Hills.

“**Road Superintendent**” shall mean the Road Superintendent for the Township of Minden Hills.

Purpose

The purpose of this Policy is to provide a process for the replacement of Mailboxes and posts damaged during Municipal snowplowing operations.

General

The Township of Minden Hills will compensate the owners of mailboxes and posts damaged by contact with municipal snowplow equipment by providing a replacement post and mailbox.

Scope

This policy shall apply to posts and mailboxes, assessed by the Road Superintendent or Designate, that have been damaged by contact with municipal snowplowing equipment.

Guiding Principles

1. That owners of a mailbox damaged as a result of municipal snowplowing operations be compensated by the Municipality.
2. That each report of a damaged mailbox must be individually assessed by the Road Superintendent or Designate.
3. Only those mailboxes and posts damaged by contact with municipal snowplow equipment will be replaced by the Municipality.
4. That mailboxes and posts damaged by flying snow will not be replaced by the Municipality.
5. That replacement mailboxes and posts will be supplied by the Municipality, but not erected.

Adopted by Council this 24th day of September, 2015.



Brent Devolin, Reeve



Dawn Newhook, Clerk