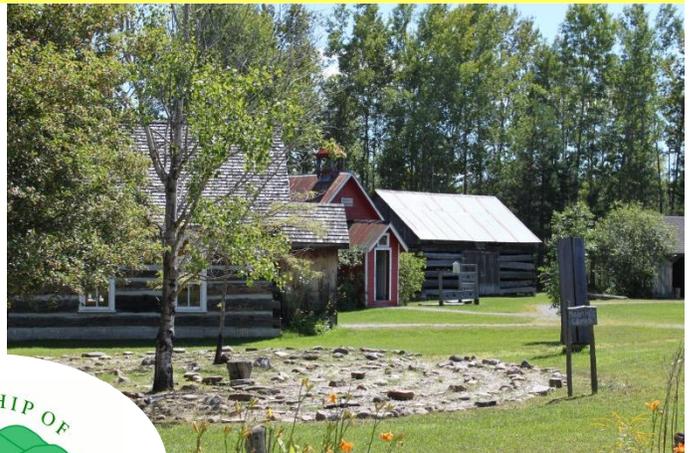


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Business Guide

Township of Minden Hills' Economic Development Committee

September, 2014

www.MindenHills.ca

7 Milne Street, PO Box 359 Minden ON, K0M 2K0

Telephone: 705-286-1260

Toll Free: 1-844-277-1260

Permissions

It is the responsibility of the business owner to know if additional permission is required to operate the business. The municipality, county, and province may all have regulations in place that are to be complied with prior to commencing operations. Depending on the type of business, the Health Unit and the Minden Hills Fire Department may require inspections to ensure safe practices are in place. Contact information for various organizations is located on the last page.

Location

Minden Hills is considered the gateway to the Haliburton Highlands, bridging the area's natural beauty and urban life. Part of Ontario's Highlands, it is home to multiple waterways and nature trails. With its location, Minden Hills is a popular destination for people looking to escape the city and enjoy the sights and sounds of nature. Surrounded by seven municipalities and a member of the County of Haliburton, Minden Hills is the ideal location to build a business.

Destination	Distance (Km)	Distance (M)	Approximate Time
Peterborough	100	62	1 hour 20 minutes
Barrie	125	78	1 hour 30 minutes
Toronto	190	118	2 hours 30 minutes
Ottawa	309	192	4 hours 00 minutes
Lewiston-Queenston Bridge (to USA)	320	199	3 hours 30 minutes
Thousand Islands Bridge (to USA)	322	200	3 hours 30 minutes

Available Properties

Potential properties can be viewed on the municipal website by selecting or searching 'available properties'. Links will appear that direct you to a list of lands and buildings that are available for purchase. Their size, price, realtor information, and more are included in each listing. Real estate agents within the township would be happy to assist you in finding a suitable location.

Business Directory

Minden Hills is proud to promote area businesses on its website free of charge. Postings list the business name, address, contact information, and business type. This allows residents and visitors to be aware of what services are available locally, and where to find them. The business directory is a voluntary service by the municipality which only displays the information companies and owners have provided. The township will not use the information to seek out businesses for tenders, or other municipal projects.

Haliburton County offers a separate business directory that is not correlated with the municipality, and the Haliburton Highlands Chamber of Commerce offers a separate online business directory of all of its 350 member businesses from across the County. Companies are able to have listings appear on the municipal, county, and chamber listings.

Building Permits and Inspections

The Building Department follows the timeline standards listed within the Ontario Building Code for processing completed applications. The wait period will not exceed the number of days listed within the code, except for situations of unforeseen circumstances. No work is to be commenced prior to obtaining a building permit and paying all necessary fees. It is recommended to contact the department to verify whether any permits or inspections are needed.

Inspections typically take place two days after a request is made and is required at specific stages of construction through the Ontario Building Code. Certain documents may also be required prior to, or after inspections.

Home-Based Business

Zoning By-law 06-10, 4.13 specifies the regulations surrounding home industries. The parameters are:

- The home industry shall clearly be secondary to the main residential use of the property and shall not change the residential character of the dwelling;
- There shall be no emission of noise, odour or dust that is not normally attributable to the use of the land for other uses permitted in the Zone;
- Such home industry shall not be a nuisance to, nor interfere with, television or radio reception of others in neighbouring buildings or structures;
- There shall be no display to indicate that any part of the property is being used for other than residential or agricultural uses except for an unlit sign of not more than 0.8 metres square, except where a lot fronts on a County Road or Provincial Highway, in which case the requirements of the County or the Province shall be complied with;
- No home industry shall be located within 300 meters of any waterbody;
- The home industry shall meet the same yard provisions as required for the principal residential use for the Zone in which it is located, with the exception of the interior side yard, which shall be a minimum of 10 metres;
- The use shall not occupy more than 25% of the gross floor area of a dwelling, or where located in an accessory building, shall not occupy more than 90 square metres;
- A maximum of two (2) employees who do not live in the dwelling may be employed on site in the home industry and additional employees may be employed off-site;
- There shall be no more than three (3) commercial vehicles parked at any one time on the property;
- Any permitted open storage shall be screened from view;
- A planting strip shall be provided on the lot in accordance with the provisions of this By-law; and,
- There shall be no goods, wares or merchandise offered for sale or rent from the dwelling which are not manufactured or processed on the lot.

Water System

The water and wastewater facilities are offered in select locations within the village of Minden with plans to expand the service to more areas in the upcoming years. Currently, there are approximately 550 metered users who pay only towards the system and its upkeep.

Waste Disposal

Minden Hills has an extensive recycling program among its five landfill locations. Commercial waste is subject to a charge based on its size and is only accepted at certain sites. For information about accessing the sites and user fees, please consult Minden Hills' Environmental Department.

Accessibility

It is believed that approximately fifteen percent of Ontario's population has a disability with the number expecting to rise in the upcoming years due to baby boomers. The province hopes to achieve a fully accessible Ontario by 2025 and have put in place an Ontario with Disabilities Act to assist their goal. Due to this, your business may be subject to follow regulations to comply with the Act.

Minden Hills encourages businesses to consider the wellbeing of the disabled population both within and outside of their establishment. A copy of the township's Accessibility Policy is available online.

Parking

All buildings must comply with the parking area requirements listed in the Township of Minden Hills' Zoning By-law 06-10, 4.21. This section is to ensure that all customers and employees have adequate and safe parking, as well as stipulating whether accessible spaces are mandatory.

Municipal Support

Council is committed to maintaining the well-being and interests of the municipality by supporting new businesses that would generate more services to residents and visitors. Council and the municipal office strive to sustain a healthy community by supporting economic development. Meetings are open to the public and are held regularly throughout the year. If you wish to speak or present to Council, please contact the municipality a week prior to the meeting.

Contact information for all staff members and each member of Council can be found on the municipal website. The information often includes a phone number and email address.

Economic Development Committee

The municipality has an Economic Development Committee committed to assisting businesses succeed in the community. The committee regularly meets to discuss issues and how to promote the area, its businesses, and people. Members of the community are free to contact the committee with any concerns and ideas on enhancing the many qualities found within Minden Hills. The committee can assist businesses in navigating the services available by the different levels of government.

Resources

The Contact section offers a list of agencies created to assist business owners. These agencies are here to help business owners navigate the legal and financial protocols in place. They may also support businesses by sharing resources, such as financial, recruitment, and expertise. Other agencies, such as financial institutions, may also provide you with useful information.

Contacts

Government

Township of Minden Hills www.MindenHills.ca	705-286-1260 1-844-277-1260 admin@mindenhills.ca	7 Milne Street P.O. Box 359 Minden ON, K0M 2K0
County of Haliburton www.haliburtoncounty.ca	705-286-1762	11 Newcastle Street Minden ON, K0M 2K0
Haliburton-Kawartha Lakes-Brock MP, Barry Devolin www.barrydevolin.ca	705-324-2400 1-866-688-9881 barry.devolin@parl.gc.ca	68 McLaughlin Road, Unit 1 Lindsay ON, K9V 6B5
Haliburton-Kawartha Lakes-Brock MPP, Laurie Scott www.lauriescottmpp.com	705-324-6654 1-800-424-2490 laurie.scottco@pc.ola.org	14 Lindsay Street North Lindsay ON, K9V 1T4

Local

Fleming Community Resources for Employers and Workers www.flemingcrew.ca	705-457-2020 flemingcrew@flemingcollege.ca	49 Maple Street, 2 nd Floor Haliburton ON, K0M 1S0
Haliburton County Development Corporation www.haliburtoncdc.ca	705-457-3555 info@haliburtoncdc.ca	235 Highland Street, 2 nd Floor P.O. Box 210 Haliburton ON, K0M 1S0
Haliburton Highlands Chamber of Commerce www.haliburtonchamber.com	705-457-4700 1-877-811-6111 admin@haliburtonchamber.com	195 Highland Street, Suite L1 P.O. Box 670 Haliburton ON, K0M 1S0
Haliburton, Kawartha, Pine Ridge District Health Unit www.hkpr.on.ca	705-457-1391 1-866-888-4577 info@hkpr.on.ca	191 Highland Street, Unit 301 P.O. Box 570 Haliburton ON, K0M 1S0
Kawartha Lakes Small Business & Entrepreneurship Centre www.advantagekawarthalakes.ca	705-324-9411 ext. 1283 1-866-397-6673 steven@city.kawarthalakes.on.ca	180 Kent Street West Lindsay ON, K9V 2Y6
Minden Hills Fire Department www.MindenHills.ca	705-286-1260 ext. 212 1-844-277-1260 ext. 212 vbull@mindenhills.ca	7 Milne Street, P.O. Box 359 Minden ON, K0M 2K0

Provincial

Ministry of Economic Development, Trade & Employment www.ontario.ca	416-325-6666 1-866-668-4249 info.mailbox@ontario.ca	8 th Floor, Hearst Block 900 Bay Street Toronto ON, M7A 2E1
Ontario Business and Economy www.ontario.ca/business-and-economy/business-and-economy	416-325-6666 1-866-668-4249 info@mailbox@ontario.ca	8 th Floor, Hearst Block 900 Bay Street Toronto ON, M7A 2E1
Service Ontario - Minden Office www.serviceontario.ca	1-800-267-8097	12698 Highway 35 P.O. Box 820 Minden ON, K0M 2K0
Workforce Development Board www.wdb.ca	705-749-3250 1-800-340-0111 workforce@wdb.ca	159 King Street, Suite 208 Peterborough ON, K9J 2R8

Federal

Business Development Bank of Canada www.bdc.ca	1-866-733-2778	340 George St. North 4 th Floor, P.O. Box 1419 Peterborough ON, K9J 7H6
Canada Business Network – Industry Canada www.canadabusiness.ca	1-888-576-4444	151 Yonge Street, 4 th Floor Toronto ON, M5C 2W7
Service Canada – Starting a Business www.servicecanada.gc.ca	1-800-622-6232	P.O. Box 2013 Timmins ON, P4N 8C8