



2021 Interim Newsletter

Remember to find us on Facebook at: facebook.com/Township.Minden.Hills/ and follow us on Twitter at: twitter.com/twpminden hills.

Township Contact Information

Telephone: 705-286-1260
Toll Free: 1-844-277-1260
After Hours Emergency: 1-866-856-3247

Fax: Administration 705-286-4917, Building Bylaw Planning and Finance 705-286-6005, Community Services 705-286-3070, Cultural Centre 705-286-2146

Address: 7 Milne Street, PO Box 359 Minden Ontario K0M 2K0

Hours of Operation: Monday to Friday, 8:30 AM to 4:30 PM

Municipal Telephone Numbers

Administration/Clerk's Office 705-286-1260 x 512

Finance/Tax 705-286-1260

Building/By-Law & Planning 705-286-1260 x 509

Cultural Centre 705-286-2808

Agnes Jamieson Gallery 705-286-3763

Minden Hills Museum 705-286-3154

Community Centre/Arena 705-286-1936

Public Works 705-286-3144

Minden Library 705-286-2491

Fire Chief 705-286-1202

Nature's Place 705-286-2298

Members of Council

Mayor: Brent Devolin, phone 705-455-7077 or 705-286-1260 x 520, email bdevolin@mindenhills.ca

Deputy Mayor: Lisa Schell, phone 705 286-1035, email lschell@mindenhills.ca

Councillors:

At Large: Ron Nesbitt, phone 705-328-5590, email rnesebitt@mindenhills.ca

Ward 1: Bob Carter, phone 705-286-1260 x 522, email bcarter@mindenhills.ca

Ward 1: Jennifer Hughey, phone 705-854-1205, email jhughey@mindenhills.ca

Ward 2: Pam Sayne, phone 705-454-9804 or 705-286-1260 x 523, email psayne@mindenhills.ca

Ward 3: Jean Neville, phone 705-286-2345, email jneville@mindenhills.ca

Department Information

Building and Bylaw Department

Pursuant to Dog Control & Licensing By-Law No. 09-28 Dog Tags were due January 1st. The annual fee is \$10.00 each until March 31st and \$15.00 each after March 31st. Please contact the Township for a licence form.

Clerk's Office

The public are welcome to view these meetings online. Links to the meetings, Agendas and Minutes can be found on the [Township of Minden Hills website:](http://www.mindenhills.ca/council/) www.mindenhills.ca/council/

2021 Meeting Schedule

Committee of the Whole (COTW)	Council
COTW March 11	Council March 25
COTW April 8	Council April 29
COTW May 13	Council May 27
COTW June 10	Council June 24
COTW cancelled for July	Council July 29
COTW cancelled for August	Council August 26

Committee of the Whole (COTW)	Council
COTW September 9	Council September 30
COTW October 14	Council October 28
COTW November 11	Council November 25
COTW cancelled for December	Council December 9

Services

The Clerk's Office Provides the Following Services:

- Council Agendas and Minutes Coordination.
- Marriage Licences issued by appointment.
- Civil Marriage Ceremonies by appointment. Performed on the second Friday of the month, subject to availability, between the hours of 9:00 AM and 4:00 PM on Municipal property in town.
- Birth, Marriage and Death Certificates. Application Forms available.
- Lottery Licences.
- Municipal Elections.
- Commissioner of Oaths administered on prescribed forms that state "Commissioner for taking Affidavits". Please provide all information sheets and signature must be performed in front of the Commissioner. Valid Government issued photo ID required. \$10.00. Please note: Health Cards will not be accepted as Government ID.

Accessible Minden Hills

The Township is committed to creating a barrier free Ontario by complying with the Accessibility for Ontarians with Disabilities Act, 2005 (AODA) and its standards. We strive to provide information in accessible formats and encourage individuals to visit us at www.mindenhill.ca, or contact the Clerk's Department at 705-286-1260, Ext 512 for more information or to request alternate formats or communication supports.

Delegations at Council Meetings

Do you have an important issue or concern that you wish to bring forward for Council's attention? If so, you will need to request to be a delegation. If you wish to be a delegation before Council or would like more information, please contact the Clerk's Department at 705-286-1260, Ext 512 or email admin@mindenhill.ca

Did You Know?

Township Policies are available to view on the [Township website:](https://www.mindenhill.ca/clerks-department/policies/)
<https://www.mindenhill.ca/clerks-department/policies/>

Website News

Be sure to visit and subscribe to our website at www.mindenhill.ca to stay "in the know" on what's happening in Minden Hills.

Subscribers receive email notifications on events, employment, tender opportunities and more!

Community Services

Preparing for the Safe and Gradual Opening of the New Minden Hills Community Centre and S.G. Nesbitt Memorial Arena

Under the direction of the Government of Ontario and the approval of Municipal Council, the Township of Minden Hills is working towards the gradual and safe opening of the new Minden Hills Community Centre and S.G. Nesbitt Memorial Arena facility. As the COVID-19 pandemic continues to evolve, health and safety is our number one priority. The Municipality will be putting protocols in place to ensure the health and safety of our community.

Once allowable, the Municipality will reassess opening dates and targets, and based on where our public health region falls within the Province of Ontario's COVID-19 response frame-work, the facility will begin to operationalize in accordance with those guidelines. It is the Municipality's intention, to first offer regulated access to the gym areas of the facility for the late winter/early spring season, when possible.

The Community Services Department is excited to see the community again! The building looks fantastic inside. Access to the building will be a little different, but these protocols in place will help keep visitors and employees healthy and safe. The gradual reopening of our community centre will see more programs and services including a walking/running track, fitness room, pickleball and basketball courts in the gym area, and a state of the art arena facility. This facility will truly be a tremendous community hub!

Facilities available for your next meeting or gathering

- S.G. Nesbitt Community Centre
- Library Rotary Room
- Nature's Place
- Gallery Common Room
- Lochlin & Irondale Community Centres

Call (705) 286-1936 for more information

Haliburton County Library Minden Branch Hours

- Monday Closed
- Tuesday 10 AM to 8 PM
- Wednesday 10 AM to 8 PM
- Thursday 10 AM to 8 PM
- Friday 10 AM to 5 PM
- Saturday 10 AM to 5 PM
- Sunday Closed

Minden Hills Cultural Centre

Due to the current COVID-19 concerns the Minden Hills Cultural Centre will remain closed to the public.

However, once allowable, the Municipality will reassess opening dates and targets, and based on where our public health region falls within the Province of Ontario's COVID-19 response framework, the facility will resume its community programming.

The Agnes Jamieson Gallery schedule to exhibit:

- March 2 - April 10 Colour with a 'U' touring juried art quilts. A National show organized by Studio Art Quilts Assoc.
- April 14 - May 29 Ontario ZONE 4 Juried Exhibition. Featuring regional and local artists including a wide variety of styles and mediums
- Week of April 12 - School Break. Programming is to be determined.

Visit the following sites for up to date information:

[Minden Hills Cultural Centre Blog: https://mindenhillsculturalcentre.blog/](https://mindenhillsculturalcentre.blog/)

[Minden Hills Cultural Centre Instagram: https://www.instagram.com/mindenhillsculturalcentre/?hl=en](https://www.instagram.com/mindenhillsculturalcentre/?hl=en)

[Minden Hills Cultural Centre Facebook: https://www.facebook.com/mindenculturalcentre/](https://www.facebook.com/mindenculturalcentre/)

[Minden Hills Cultural Centre: https://mindenhills.ca/minden-hills-cultural-centre/](https://mindenhills.ca/minden-hills-cultural-centre/)

Finance Department

The Corporation of the Township of Minden Hills is pleased to provide electronic funds transfer for all vendor related payments to Canadian Financial Institutions.

Instead of mailing a cheque for payment of your invoice(s), we will electronically transfer the payment to your bank account and notify you via email that the deposit is being made. The email will contain an attachment providing the same detail that is currently on the cheque stub. This will benefit your cash flow by receiving funds into your bank account faster, and will avoid problems such as lost or stolen cheques and/or postal disruptions.

For further information or an enrollment application, please email accountspayable@mindenhills.ca

Please be advised that if you have constructed a new building, home or made any improvements to your property, your assessment will be affected which will result in additional tax billings. In some cases, you may be assessed as far back as three years. When the information is received by the Township a single bill will usually be issued for the full amount. Contact the Finance & Tax Department for more information on how to prepare yourself for such an event.

Water & sewer usage charges outstanding on December 31st are added to your tax account each January 1st.

Important News for Accounts in Arrears

Amendments to the Municipal Act now allow tax sale proceedings to start one year earlier. Properties are eligible for tax sale if they are two years in arrears plus the current year. So if you owe property taxes from 2017, you are at risk for tax sale.

2021 Interim Tax Billing

Your 2021 Interim tax bill is enclosed. Payment is due in two (2) installments, on March 19th and May 21st, 2021.

This tax bill also indicates any past due taxes and penalty accumulated up to February 28th, 2021.

In order to avoid penalty your payment must be received in the Township Office by the due dates.

Penalty at the rate of 1 ¼% per month is added to all past due taxes on the first day of each and every month until your account is paid in full. Please check our website and social media channels for any updates regarding the calculating of penalty/interest in 2021.

Payment Methods:

Due to the closure of the administration offices, we encourage you to use the following methods for payment - On-line or telephone banking, payment at financial institutions or preauthorized payment.

You may also pay by cheque-by mail or deposit in the drop box labelled and located on the north wall of the Administration building facing Pritchard Lane and the Municipal parking lot. It is accessed from the wheelchair entrance and is at the top of the first ramp. Absolutely no cash is to be deposited in the drop box.

Cash and debit payments are currently suspended.

Please note that if you use telephone or internet banking to pay your taxes, a separate account is required for each roll number. Your account is the 19 digit roll number found on your tax bill that starts with 4616. As we now have automatic uploading of payment information, it is even more important that you use the correct account information. The Township will not be held responsible for any penalty or interest charges resulting from inaccurate account information. Please ensure that you are using the correct 19 digit number and that each account is paid separately.

Mailing Address Changes

Property owners are responsible to provide to the Township Office written notification of any address change. All registered owners must approve the address change before we will update our records. This may be done by email, fax or regular mail. Failure to receive your tax bill does not exempt penalty charges from being applied to a tax account.

Property owners will also be required to contact the Municipal Property Assessment Corporation directly to change their mailing address. Please contact them at 1-866-296-6722 or online at mpac.ca under Making Changes and Updates.

Tax Statements for Income Tax Purposes:

Requests for Tax Statements can be mailed to the following address, or placed in the Township drop box.

Township of Minden Hills PO Box 359, #7 Milne Street Minden, Ontario K0M 2K0

Please include your name, the property roll number, a mailing address, as well as an email address and/or phone number with your request. Requests will be emailed if an email address is provided; otherwise the statement will be mailed through Canada Post.

Requests must be accompanied by a cheque for the applicable fee of \$10.00, for each property roll.

Requests will be processed in accordance with COVID19 safety protocols, so please allow a minimum of two (2) weeks for processing.

If your request does not include all of the required information or fee, the Township will not be held responsible for any delays in providing the requested information.

Fire Department

May 6 to 12 is Emergency Preparedness Week. Visit www.GetPrepared.ca for tips.

Fire Season is April 1st to October 31st. Check our website for up-to-date fire safety information.

Landfill and Water/Sewer

Public Water Tap

A coin operated water tap is available for public use at the corner of St Germaine Street and Pritchard Lane (beside the Township parking lot). Water is available from the tap at a rate of \$0.25/4 litres: quarters, loonies or toonies only.

Please visit the Township building, front counter if you require change for the tap.

Hydrant Flushing

Hydrant Flushing is scheduled between May and June and October and November each year. Please watch for future media releases with exact dates and instructions.

Snow Clearing Around Fire Hydrants

If there is a hydrant near your home, please clear snow or ice at least 60 cm (2 ft) from around the hydrant. That way, in an emergency, Emergency Services' crews can find and access the hydrant with the greatest possible speed.

Landfill Site Access Cards

Landfill Site Access Cards are enclosed in this tax mailing. The card is light blue and is valid May 1, 2021 – April 30, 2023. Please do not share or loan your card. Remember to return your card to a safe storage location in your vehicle after showing the attendant.

2021 Household Hazardous Waste Event Schedule

Last year, the Township issued a survey asking residents what could be improved. Many respondents indicated the need for a longer hazardous waste event, and an event during the week. You asked, and we listened. The May 29th event will have extended hours of operation, and a weekday event has been added in June.

Please visit mindenhills.ca/landfill for a list of accepted materials and to use the Waste Wizard to set a reminder about upcoming hazardous waste events!

Date	Time	Location
Saturday May 29	8 AM to 2 PM	SG Nesbitt Arena
Friday June 25	9 AM to 3 PM	Minden Fairgrounds
Saturday June 26	8 AM to 11:30 AM	Scotch Line Landfill
Saturday Sept 11	8 AM to 11:30 AM	Scotch Line Landfill
Saturday Oct 9	8 AM to 11:30 AM	Scotch Line Landfill

Ask the Waste Wizard

Visit mindenhills.ca/landfill and use the Waste Wizard to set email, text or telephone reminders about events. Choose the Waste Event Calendar and click Get a reminder!

You can choose to receive reminders by email, text or telephone. The wizard will let you know about upcoming hazardous waste events, changes to hours of operation at waste sites, and will let you know about unplanned site closures due to inclement weather.

Try setting telephone reminders for those in your family that may not use cell phones or email.

Roads

Permits

Ensure that you have the proper permits/approvals for driveway entrances (including any modifications to entrances), underground cables or water lines that run under Township roadways. Wide load permits can be obtained from the Township for hauling over-dimensional loads. Please contact the Public Works Department at 705-286-3144 for more information.

No Winter Parking

From November 1st to April 30th, overnight parking is prohibited between the hours of midnight and 8:00am on all Township roadways, and parking lots. Parking in a snowplow turnaround is prohibited during all hours. Vehicles parked that prohibit the

safe removal/plowing of snow will be towed away and/or ticketed at the owner's expense.

Stay up to date with Municipal 511

Minden Hills is now using Municipal 511 to show road closures and construction projects [Municipal Connect website: www.municipal511.ca](http://www.municipal511.ca)