



2019 Interim Newsletter

Township Contact Information

Telephone: 705-286-1260
Toll Free: 1-844-277-1260
Email: admin@mindenhills.ca

After Hours Emergency: 1-866-856-3247

Fax: Administration 705-286-4971, Building Bylaw Planning and Finance 705-286-6005,
Community Services 705-286-3070, Cultural Centre 705-286-2146

Address: 7 Milne Street, PO Box 359 Minden Ontario K0M 2K0

Hours of Operation: Monday to Friday, 8:30 AM to 4:30 PM

Remember to find us on Facebook at facebook.com/Township.Minden.Hills/ and follow us on Titter at twitter.com/twpmindhills

Municipal Telephone Numbers

Administration/Clerk's Office 705-286-1260 x 212

Finance/Tax 705-286-1260 x 0

Building/By-Law & Planning 705-286-1260 x 209

Environmental & Property 705-286-1260 x 212

Cultural Centre 705-286-2808

Agnes Jamieson Gallery 705-286-3763

Minden Hills Museum 705-286-3154

Community Centre/Arena 705-286-1936

Roads 705-286-3144

Minden Library 705-286-2491

Fire Chief 705-286-1202

Nature's Place 705-286-2298

Members of Council

Mayor: Brent Devolin, phone 705-455-7077, email bdevolin@minderhills.ca

Deputy Mayor: Lisa Schell, phone 705 286-1035, email lschell@minderhills.ca

Councillors:

At Large: Ron Nesbitt, phone 705-328-5590, email nesbitt@minderhills.ca

Ward 1: Bob Carter, phone 905-302 -7510, email bcarter@minderhills.ca

Ward 1: Jennifer Hughey, phone 705-854-1205, email jhughey@minderhills.ca

Ward 2: Pam Sayne, phone 705-454-9804, email psayne@minderhills.ca

Ward 3: Jean Neville, phone 705-286-2345, email jneville@minderhills.ca

Department Information

Building & Bylaw

Planning on Building a New Home?

As of January 1, 2018, new Single Family Dwellings are required to have an Electric Vehicle Charging Station.

A \$300 Annual Maintenance Fee will be added to the tax roll on all outstanding building permits that have been dormant for more than 1 year. It is the owner's responsibility to ensure that all mandatory building inspections are scheduled and the permit is closed.

Dog Tags

Pursuant to Dog Control & Licencing By-Law No. 09-28, dog tags were due January 1st. The Annual Fee is \$10.00 each until March 31st or \$15.00 each after March 31st.

Please contact the Building/Bylaw/Planning Department in person at 7 Milne Street, Minden, Ontario or by calling 705-286-1260 for more information or to obtain a form to purchase a tag. You will need to have the following information; name, address, telephone, name of dog, breed, age, colouring, disposition, and dates of most recent rabies vaccination.

Bylaw Enforcement

Did you know that effective February 2018 the Bylaw Department will no longer be enforcing Bylaws on a complaint only basis. Staff will be patrolling in search of Bylaw infractions, Property Standards, Zoning Bylaw infractions and Building without permits, along with other municipally enforced Bylaws.

Clerk's Department

Accessible Minden Hills

The Township of Minden Hills is committed to complying with the Accessibility for Ontarians with Disabilities Act, 2005 (AODA) and its standards in order to create a barrier free Ontario. We strive to provide information in accessible formats and encourage individuals to visit us at our www.mindenhills.ca or contact the Clerks Department at 705-286-1260 for more information or to request alternate formats or communication supports.

Advisory Committees

If you or someone you know is interested in participating as a member on an Advisory Committees for the current term of Council, please visit our website at www.mindenhills.ca/advisory-committees-2/ or contact the Clerk's Department for information.

Delegations at Council Meetings

Do you have an important issue or concern that you wish to bring forward for Council's attention? If so, you will need to request to be a delegation. If you wish to be a delegation before Council or would like more information, please contact the Clerk at 705-286-1260 or email admin@mindenhills.ca

Did You Know? Township Policies are available to view on our website at www.mindenhills.ca/clerks-department/policies/

Council Meeting Schedule

Council typically meets twice per month, at Committee of the Whole and at Regular Council, with some exceptions. The following table lists the meeting dates for 2019. Meetings are held at 9:00 AM in the Minden Council Chambers unless otherwise specified. The public are welcome to attend these meetings each month. Meeting agendas and minutes can be viewed from www.mindenhills.ca/council/

Committee of the Whole (COTW)	Council
COTW cancelled for January	Council January 24
COTW February 14	Council February 28
COTW March 14	Council March 28
COTW April 11	Council April 25
COTW May 9	Council May 30
COTW June 13	Council June 27
COTW cancelled for July	Council July 25

Committee of the Whole (COTW)	Council
COTW cancelled for August	Council August 29
COTW September 12	Council September 26
COTW October 10	Council October 31
COTW November 14	Council November 28
COTW cancelled for December	Council December 12

Policies

Did You Know? Township Policies are available to view on our website at www.mindenhills.ca/clerks-department/policies/

Services

The Clerk's Office Provides the Following Services:

- Council Agendas, Minutes Coordination.
- Marriage Licences issued by appointment.
- Civil Marriage Ceremonies by appointment. Performed on the second Friday of the month, subject to availability, between the hours of 9:00 AM and 4:00 PM on Municipal property in town.
- Birth, Marriage and Death Certificates. Application Forms available.
- Lottery Licences.
- Municipal Elections.
- Commissioner of Oaths administered on prescribed forms that state "Commissioner for taking Affidavits". Please provide all information sheets. Signature must be performed in front of the Commissioner. Valid Government issued photo ID required. \$10.00. Please note: Health Cards will not be accepted as Government ID.

Website News

Be sure to visit and subscribe to our website at www.mindenhills.ca to stay "in the know" on what's happening in Minden Hills. Subscribers receive email notifications on events, employment and tender opportunities and more!

Community Services Department/Cultural Centre

Cultural Centre

The Minden Hills Cultural Centre is hosting the Dawson Hamilton Memorial Outdoor Rink. Use at your own risk and conditions are weather dependent.

The Agnes Jamieson Art Gallery is open Tuesday to Saturday, 10:00 AM to 4:00 PM.

Do you have a creative name for our Common Room? To submit your best Minden story or for more information, email estonehouse@mindenhills.ca

For more information, check out the Minden Hills Cultural Centre Facebook page.

Local Community Insurance Services (LCIS)

The Township is now offering the LCIS program in order to provide an insurance option to cover third party renters/users of Municipal facilities and properties.

The LCIS program can provide a cost effective option for insurance coverage of low risk activities and/or events for an individual or community group renting a municipal facility or property.

Please visit the Township website at www.mindenhills.ca/ or contact the Community Services Department Office at 705-286-1936 extension 200 or communityservicesbookings@mindenhills.ca for more information about the LCIS program.

March Break at the SG Nesbitt Memorial Arena

There will be options for the whole family to enjoy at the SG Nesbitt arena this March break. Choose from public skating, shinny or broomball.

Participants for shinny or broomball need to have a waiver signed by a parent or guardian.

For more information visit www.mindenhills.ca/recreational-programs/

Recreational Programming

Pickleball: Year round on Monday and Wednesday mornings from 9:00 AM to 12:00 PM in the Community Centre. No experience required. Racquets provided. Clean indoor shoes required. Cost is \$2.00.

Table Tennis: Year round on Monday and Thursday evenings from 5:30 to 7:30 PM in the Community Centre. No experience required. Racquets provided. Clean indoor shoes required. Cost is \$3.00.

Cribbage: Year round on Tuesday mornings from 10:00 AM to 12:00 PM in the Community Centre. Cost is \$2.00.

Bid Euchre: Year round on Thursday afternoons from 1:00 to 4:00 PM in the Community Centre. Cost is \$2.00

Shinny: October to April 16th, Tuesday mornings from 11:00 AM to 12:00 PM at the SG Nesbitt Memorial Arena. Cost is \$2.00.

Broomball: February 4th to April 15th, Monday nights from 7:00 to 8:30 PM at the SG Nesbitt Memorial Arena. Helmets, with face protection, and clean boots/shoes required. Cost is \$2.00.

Other Activities

Family Shiny: October to April 7th, Sunday mornings from 10:00 AM to 12:00 PM at the SG Nesbitt Memorial Arena. Cost is \$2.00/person or \$5.00/family.

Ice Skating: October to April 18th

Adults only: Tuesday and Thursday afternoons from 12:00 to 2:00 PM. Cost is \$2.00.

General Public: Sunday and Wednesday afternoons from 12:00 to 2:00 PM. Cost is \$2.00.

Visit the Arena page on our website for more information.

Environmental and Property Operations Department

Cottage Kits

A great alternative to managing landfill cards at rental properties. If you rent your cottage on a weekly basis, you know the hassles of trying to manage your landfill cards. There is now a convenient, affordable, simple solution that your renters will appreciate as much as you will.

The cottage kit contains everything a person or family renting a cottage needs in order to manage their garbage and recycling for a week; Recycling and landfill information, Recycling and garbage bags and a One-time landfill pass that eliminates the need for a landfill card. No more having to back track to the cottage to leave the landfill card for the next renters. That means more time to enjoy the cottage!

Available for purchase \$3.00 each or 10 for \$25.00.

Household Hazardous Waste Days

The Township will be sponsoring Household Hazardous Waste Days again in 2019. Dates to be announced soon.

Grey Landfill User Identification Cards must be shown.

Hydrant Flushing

Hydrant Flushing is scheduled to be performed throughout the Minden Water Distribution System during May and October of each year. During these periods, please allow water to run for 2 to 5 minutes to clear any discolouration which may occur. This is a normal effect of the flushing.

Water Conservation in the Home

1. Check faucets and pipes for leaks - A small drip from a worn faucet washer can waste 20 gallons of water per day. Larger leaks can waste hundreds of gallons.
2. Don't use the toilet as an ashtray or wastebasket - Every time you flush a cigarette butt, facial tissue or other small bit of trash, five to seven gallons of water is wasted.

3. Check your toilets for leaks - Put a little food coloring in your toilet tank. If, without flushing, the color begins to appear in the bowl within 30 minutes, you have a leak that should be repaired immediately. Most replacement parts are inexpensive and easy to install.

4. Use your water meter to check for hidden water leaks - Read the house water meter before and after a two-hour period when no water is being used. If the meter does not read exactly the same, there is a leak.

Finance Department

2019 Interim Tax Billing and Payment Information

Your 2019 Interim tax bill is enclosed. Payment is due in two (2) installments, on March 22nd and May 17th, 2019.

This tax bill also indicates any past due taxes and penalty accumulated up to February 28th, 2019.

In order to avoid penalty your payment must be received in the Township Office by the due dates.

Penalty at the rate of one and a quarter (1 ¼) percent per month is added to all past due taxes on the first day of each and every month until your account is paid in full.

Your taxes may be paid via telephone/ internet banking services of the CIBC, Bank of Montreal, TD Canada Trust, Royal Bank, Bank of Nova Scotia or any Canadian Credit Union. Payment may be mailed to our postal address- please ensure PO Box 359 is indicated. If you require a receipt please provide a self-addressed, stamped envelope.

You may also pay your taxes by debit, cheque (payable to the Township of Minden Hills) or cash in person at the Township Office, using the Pritchard Lane entrance.

Please note that if you use telephone or internet banking to pay your taxes, a separate account is required for each roll number. Your account is the nineteen (19) digit roll number found on your tax bill that starts with 4616.

As we now have automatic uploading of payment information, it is even more important that you use the correct account information. The Township will not be held responsible for any penalty or interest charges resulting from inaccurate account information. Please ensure that you are using the correct 19 digit number, and that each account is paid separately.

Preauthorized Payment Plans for Taxes

10 Month Payment Plan – February through June, payments are 10% of the previous year's tax levy. July through November will be adjusted to reflect any increase/ decrease in the current year's total levy. Payments will be withdrawn on the last banking day of each month.

Arrears Plan – a pre-approved amount will be withdrawn on the last business day of each month to clear up overdue taxes.

Due Date Plan – amounts will be deducted on the due dates as provided on your tax bill.

Forms are available on our website under “Finance & Tax Department” or at the Township Office.

Property Assessment Information

Please be advised that if you have constructed a new building, home or made any improvements to your property, your assessment will be affected which will result in additional tax billings. In some cases, you may be assessed as far back as three (3) years.

When the information is received by the Township, a single bill will usually be issued for the full amount. Contact the Finance and Tax Department for more information on how to prepare yourself for such an event.

Address Changes

Property owners are responsible to provide to the Township Office written notification of any address change. This may be done by email, fax or regular mail. Failure to receive your tax bill does not exempt penalty charges from being applied to a tax account.

Important News for Accounts in Arrears

Amendments to the Municipal Act now allow tax sale proceedings to start one (1) year earlier. Properties are eligible for tax sale if they are two (2) years in arrears plus the current year. So if you owe property taxes from 2017, you are at risk for tax sale.

Fire Department

Home Escape Plan

When a fire occurs, there is no time to waste. That is why it is so important to sit down with your family today and make a step-by-step plan for escaping from a fire.

Visit www.oafc.on.ca/home-escape-plan for a printable template.

Emergency Preparedness

May 5 to 11 is Emergency Preparedness Week. Visit the Get Prepared website at www.GetPrepared.ca for tips.

New Fire Hall

The new Fire Hall is located at 12418 Highway 35.

Planning Department

The Planning Department provides the Following Services:

- Purchase of Shoreline Road Allowances
- Construction on, or Purchase of, Unopened Road Allowances

Minor Variances
Re-zonings¹
Official Plan Amendments¹
Site Plan Approvals¹
Pre-consultation for Severances²
Property Compliance Letters

¹may require pre-consultation pursuant to By-law 15-142

²required prior to submitting a severance application to the County of Haliburton for the creation of a new lot, or an addition to an adjacent lot.

Roads Department

Permits

Ensure that you have the proper permits/approvals for driveway entrances (including any modifications to entrances), underground cables or water lines that run under Township roadways.

Wide load permits can be obtained from the Township for hauling over dimensional loads. Please contact the Roads Superintendent at 705-286-3144 for more information.

Winter Parking

Please refrain from overnight parking on Township roadways and snow plow turnarounds during the winter months as it may cause delays in snow removal and create dangerous conditions for fellow motorists. Vehicles may be towed at owner's expense.

Other Services

Haliburton County Library Minden Branch Hours

Monday Closed
Tuesday 10 AM to 8 PM
Wednesday 10 AM to 8 PM
Thursday 10 AM to 8 PM
Friday 10 AM to 5 PM
Saturday 10 AM to 5 PM

Public Washrooms

The washrooms located at the Fire Hall are open Monday to Friday- 8:30am to 4:30pm.

Saturdays, Sundays, Holiday Mondays from Victoria Day weekend up to and including Thanksgiving Day, they are open from 8am to 6pm.

When a special event is on, the washrooms will remain open until 9pm on Fridays.