



Request for Expression of Interest

The Opportunity

The Lochlin Community Centre has been a landmark within the communities of Lochlin and Gelert for decades, beginning as a rural school and becoming a central hub for community/neighbourhood gatherings and activities.

During the COVID pandemic the Lochlin Community Centre was closed to the public and remains closed to this day. In its mothballed state, the condition of the building has deteriorated and requires significant investment.

The Township of Minden Hills (Township) is seeking a partner or partners for the re-development of the Community Centre and property and is requesting Expressions of Interest (EOI). The redevelopment plan(s) must meet a broad community need and include a community gathering space to serve the neighbouring and broader communities.

The Township Council intends to review proposals and potentially enter into confidential negotiations.

Background information

The Lochlin Community Centre property is approximately 3.4 acres, located at the corner of Lochlin and Gelert roads (4713 Gelert Road, Lochlin). Currently the property offers, together with the community centre, a playground, horseshoe pits and a baseball diamond.

The frontage along Gelert Road is approximately 806.92 feet. The lands have a westerly depth of 174.47 feet, and easterly depth of approximately 219.45 feet which fronts on Lochlin Road.

There are no known environmental features (e.g. wetlands) on the property. Both roads are publicly owned, year-round maintained by the County of Haliburton (Gelert Road) and the Township (Lochlin Road).

Interested parties will need to also consider continued access for 4683 Gelert Road in their development plans, as the lot is currently accessed through the Lochlin Community Centre property.



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Submission Requirements

Proposals should outline the following;

1. Description of re-development
2. Project and Financing Plan
3. Reason for submitting the proposal, including fit with the community
4. How the proposal meets one or more of the Township's key objectives
5. Demonstrated ability to complete the project successfully and in a timely manner

Proposals must be concise and no more than 5 pages in length

Selection Process

At this stage, the Township is receiving expressions of interest. All submissions will be reviewed with Council and the Expression of Interest process is confidential.

Short-listed parties may be requested to provide further information and present their proposal to Township staff/Council, within 12 weeks from notice of prequalification.

Procedure for submission of EOI:

To be considered, all replies to or questions about this notice should be submitted as soon as possible uniquely through the following channel of communication:

By email to the following address: wlonergan@minden hills.ca

Your submission must be received by **March 24, 2025, by 12 noon**

NOTE:

- This notice does not constitute a solicitation of a binding offer.
- Submitting a reply to this notice does not automatically guarantee the receipt of an invitation to submit any follow up solicitation documents.
- Your expression of interest will only be considered if it contains all the required information and documentation.
- Information that is not a matter of public record will remain confidential and will be subject to Municipal Freedom of Information and Protection of Privacy Act (MFIPPA).



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RESPONSE FORM

A - GENERAL INFORMATION

Please insert the required information in the table below. You will find instructions and clarifications on the information required under the column "Instructions" in the table.

INFORMATION REQUIRED		INSTRUCTIONS
Company Name		Write <i>only the legal name</i> of the supplier here in CAPITAL LETTERS
Type of Organization		Not for profit/community consortium etc
Nature of Business		Please specify.
Webpage		Internet site of the supplier (only one)
City		City or town or village name (community)
Address		Physical address of the vendor - Street number, Road, Block, etc. <i>(Mandatory)</i>
Province		Province, (NOT country name)
Postal code		Postal code
Phone number		Please include phone number
Fax number (if applicable)		Please include fax phone number
Supplier Email Address		Email address (for queries)



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B. Proposal: Briefly outline your proposal for the re-development of the Lochlin Community Centre and site. Please include the following information:

- The reason for submitting an expression of interest
- How your proposal meets one or more of the Township of Minden Hills key goals
- Proposed timelines at a milestone level
- Financing Plan
- Describe the role you see the Township playing in the proposed re-development and partnership

Next Steps:

- Submissions received March 24, 2025, by 12 noon
- Proposals reviewed by staff and compiled for presentation to Council
- Council to review proposals and shortlist candidates to move to the next stage.

D. SUBMISSION OF EXPRESSION OF INTEREST

In response to the Invitation for Expressions of Interest published on February 25, 2025, I the undersigned, confirm on behalf of my organization, _____ (*please insert the name of your organization*) our interest to undertake the activities as mentioned in the notification. As instructed, we have enclosed all the necessary documents, as per the guidelines/format provided, for your information and records.

Date: _____

Name and function: _____

*Seal of the organization
and signature of its representative*