



Planning Department  
7 Milne Street, PO Box 359  
Minden, ON K0M 2K0

Date Received: \_\_\_\_\_  
File Number: \_\_\_\_\_  
Receipt Number: \_\_\_\_\_

**APPLICATION FOR THE CLOSURE AND CONVEYANCE OF THE 66-FOOT ORIGINAL SHORELINE (MARINE) ALLOWANCE FOR ROAD**

**\*\*\*\*ALL INFORMATION MUST BE COMPLETED IN FULL PRIOR TO THE PROCESSING OF THIS APPLICATION\*\*\*\***

Pursuant to Section 297(1) of the Municipal Act, R.S.O. 1990, c.M.45, as amended, I/We submit an application for the Closure and Conveyance of the sixty-six foot Original Shoreline (Marine) Allowance for Road.

I/We enclose herewith the **Cost Deposit** of Four Thousand Seven Hundred Fifty Dollars (\$4,750.00) being; a non-refundable administration fee of \$500.00, the **Partial Purchase Price** of \$4,000.00 for the first 150 feet of frontage and a \$250.00 deposit towards the total cost of administering the file. I agree to pay any further costs and expenses, **including but not limited to**, survey fee, legal fees and advertising costs, which may be determined by the Council of the Corporation of the Township of Minden Hills, in connection with the processing of this application.

The Cost Deposit and the Partial Payment of the Purchase Price shall be paid by **cash or cheque**, all cheques are payable to the Corporation of the Township of Minden Hills at the time of filing of the application. The non-refundable \$500.00 administration fee applies in the event the applicant for any reason withdraws the application. In the event of withdrawal of the application, any surplus amount remaining, after payment of all expenses incurred by the township in processing this application, shall be remitted to the applicant. The applicant is required to notify the township, in writing, of the intent to withdraw the application.

**TO BE COMPLETED BY THE APPLICANT:**

Name and Address of Owner: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Name and Address of Agent (if required): \_\_\_\_\_

Telephone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Name and Address of Surveyor (Proposed to survey the portion of the sixty-six foot portion of shoreline road allowance if available): \_\_\_\_\_

Telephone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Location of Property (Applicant's) abutting the portion of Original Shoreline Allowance for Road:

Concession: \_\_\_\_\_ Lot: \_\_\_\_\_ Plan #: \_\_\_\_\_ Part #: \_\_\_\_\_ Township \_\_\_\_\_

Property Assessment Roll No.: 4616- -000- -0000

Name of Lake/River upon which subject property is situated: \_\_\_\_\_

Name and 911 number of road providing access to the Applicant's property: \_\_\_\_\_

The Purchase Price for Original Shoreline Allowance for Road to be closed and conveyed is based on lot frontage. Lot frontage up to and including 150 feet of frontage is \$4,000.00 (this initial amount is included with application fee set out above). Any amount over and above the 150 feet of frontage is an additional \$18.00 per foot and will be calculated at a later stage in the application process. The purchase price is subject to HST.

I/We hereby undertake to pay, upon the closing of the Purchase/Sale transaction, the balance of the purchase price for the sixty-six foot Original Shoreline Allowance for Road abutting my/our property holdings, as shown in the Plan of Survey to be prepared by an Ontario Land Surveyor at my/our request.

Supplementary and supporting material to accompany application:

- a) A survey or sketch based upon a survey or Township Assessment Mapping of the Applicant's property holdings that abut the portion of the sixty-six foot Original Shoreline Allowance for Road being applied for under this application.
- b) A land use site plan indicating the applicant's actual and traditional use of his/her property and the abutting portion of the sixty-six-foot Original Shoreline Allowance for Road to the water's edge.
- c) Such further and other material as any official representing the Corporation of the Township of Minden Hills may request to enable the municipality to consider this application herein submitted.

As of date of this Application, I am the registered owner of the property abutting the portion of Original Shoreline Allowance for Road described in this application. I have examined the contents of this application, certified as to the correctness of the information submitted with the application insofar as I have knowledge of these facts, and concur with the submission of this application to the municipality.

**The Municipality's Solicitor is David A. P. Shapiera who will be preparing all necessary documents on the Municipalities behalf. It is understood that you, as applicant, will be responsible for all legal and registration costs relating to the transaction and will be billed accordingly by Mr. Shapiera's law firm. It is the applicant's right to choose their own Solicitor, however all costs incurred by both Solicitors will be the applicants' responsibility.**

If the applicant is not the owner of the land that is subject of this application, the owner must complete the following or a similar authorization attached to the application:

**Authorization of Owner for Agent to Make the Application, Provide Personal Information**

I/We, \_\_\_\_\_, being the registered owner(s) of the lands subject of this application and I/we hereby authorize \_\_\_\_\_ to prepare and submit this application on my/our behalf.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of owner)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of owner)

**Authorization of Owner for Agent to Provide Personal Information**

I/We, \_\_\_\_\_, being the registered owner(s) of the lands subject of this application, and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I/we authorize \_\_\_\_\_, as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of owner)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of owner)

**Consent of the Owner to the Use and Disclosure of Personal Information  
and to Allow Site Visits to be Conducted**

I/We, \_\_\_\_\_, being the registered owner(s) of the lands subject of this application and, for the purposes of the Freedom of Information and Protection of Privacy Act, I/we hereby authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application. I/we also authorize and consent to representatives of the Township of Minden Hills and the persons and public bodies conferred with under Section 53(10) of the Planning Act entering upon the lands subject of this application for the purpose of conducting any site inspections as may be necessary to assist in the evaluation of this application.

For the purposes of the **Freedom of Information and Protection of Privacy Act**, I further authorize and consent to the use of my name in any Notices required under the authority of the Planning Act for the purpose of processing this application.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of owner)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of owner)

**Declaration to be Signed before a Commissioner of Oaths**

I, \_\_\_\_\_ of the \_\_\_\_\_ in the County/District/Regional Municipality of \_\_\_\_\_ solemnly declare that all the statements contained in this application are true, and make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Declared before me at the \_\_\_\_\_ of \_\_\_\_\_  
in the \_\_\_\_\_ of \_\_\_\_\_  
this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
(Signature of owner or authorized agent)

\_\_\_\_\_  
A Commissioner of Oaths



## Shoreline Information Guide

This initial guide for property owners is important towards sustaining the health and wealth of our natural environment. The inspiring natural environment is a resource that draws residents and tourists to Minden Hills. Resources identified in this document will help inform you of the relationship between the natural environment and how it can be maintained or changed by our everyday actions.

This handout is not intended to address Regulations or By-laws of the Municipality or other governmental bodies having jurisdiction. This handout is intended to provide an initial guide to inform, and encourage, responsible shoreline activities through links to local groups which have undertaken work and research to develop best practices along the shoreline.

If you have questions about legislative or regulatory requirements you should consult with that agency directly (e.g., Ontario Ministry of Natural Resources and Forestry, Department of Fisheries and Oceans Canada, the County of Haliburton, the Township of Minden Hills).

With better informed decisions, your actions will promote healthy environments and healthy communities, as well as to your property investment for years to come. Please take an opportunity to inform yourself on some of these best practices by following these links and other resources available online:

### Information

Coalition of Haliburton Property Owners Associations - [www.cohpoa.org](http://www.cohpoa.org)  
Love Your Lake - [www.loveyourlake.ca](http://www.loveyourlake.ca)  
[Resources and Downloads](#)

### Video Content

[Beginner's Guide to Shoreline Stewardship](#)  
[Poop Talk – It's All About The Water](#)

### Governmental Agencies:

Ministry of Natural Resources and Forestry Ontario (Minden) - [www.ontario.ca/mnr](http://www.ontario.ca/mnr) - 705-286-1521  
Municipality of Minden Hills - [www.mindenhills.ca](http://www.mindenhills.ca) - 705-286-1260  
County of Haliburton – [www.haliburtoncounty.ca](http://www.haliburtoncounty.ca) - 705-286-1333  
Fisheries and Oceans Canada - [www.dfo-mpo.gc.ca](http://www.dfo-mpo.gc.ca) - 1-800-622-6232

Go to [www.mindenhills.ca](http://www.mindenhills.ca) and scroll to the bottom right corner of the first page and subscribe to alerts for regular notification of community events and meetings. Enjoy Minden and all that it offers!