



Internal/External Posting - Employment Opportunity

The Community Services Department is looking for a

Temporary Seasonal Operator

Reporting to the Community Services Department Supervisor, the Seasonal Operator provides support and a variety of maintenance operations for the Community Services Department according to the Township's by-laws, policies and applicable legislation.

This is a temporary seasonal position that may end at any time up to but not exceeding **December 31st, 2017**

The position is based on a 40-hour work week being variable shifts. The rate of pay is **\$17.99/hour** as per the LOCAL 4286 Collective Agreement – Schedule "A". Earnings will be subject to Union dues.

Qualifications:

You have a basic knowledge of equipment, vehicles and materials used in Municipal parks, cemeteries and facilities. You have demonstrated good communication and public relations skills; good knowledge of municipal recreation activities; knowledge of public needs as well as the policies that affect the Community Services Department.

Possession of the Propane Handling & Safety, Chainsaw Safety Awareness and Fall Protection Awareness training certificates or willingness to obtain within two (2) years is required. The successful individual must also possess a valid "D" Driver's License for the Province of Ontario.

Preference will be given to those who possess a minimum of Grade 12, the Ontario Recreation Facilities Association (OFRA) and/or Parks & Recreation Ontario (PRO) coursework completion certificate(s), a minimum of one (1) year related experience in general grounds, building and equipment maintenance, including a minimum of six (6) months to one (1) year experience operating related parks equipment as well as technical skills in facility and ice maintenance, refrigeration, grounds and turf maintenance in Municipal recreation facilities. Valid Standard First Aid & CPR/AED and Smart Serve certifications are an asset.

Prior to the final selection for this position, the applicant shall be required to provide, at their own expense, a background check from the Ontario Provincial Police or appropriate Police Force and a clean Driver's Abstract.

Qualified applicants are invited to submit a letter of application together with a detailed resume of education and experience by 12:00 noon **Friday, September 15, 2017** to:

CSD Temporary Seasonal Operator Employment Opportunity
Township of Minden Hills
7 Milne St, PO Box 359
Minden, ON K0M 2K0

Attention: Mark Coleman, Director of Community Services
Email: sprentice@mindenhills.ca

Detailed Position Descriptions can be obtained from www.mindenhills.ca or by contacting the Deputy Clerk/ Administrative Assistant at sprentice@mindenhills.ca.

If you are contacted by the Township of Minden Hills regarding a job opportunity or testing, please advise if you require accommodation. Information received relating to accommodation needs of applicants will be addressed confidentially. Persons with a disability preventing them from applying on-line should contact the undersigned to discuss alternative solutions.

*We thank all applicants for applying, but only those candidates selected for an interview will be contacted. Personal information and supporting material is used in accordance with the **Municipal Freedom of Information and Protection of Privacy Act**.*