

The Township of Minden Hills

# Christmas Artisan Market

SUNDAY NOVEMBER 26th

11am-4pm

Rules and Regulations



## Application Information

1. The purpose of the application is to:
  - ensure a variety of hand crafted products are being sold
  - ensure fairness to all vendors
  - ensure vendors are aware of the rules of the market

**PLEASE NOTE:** Your application may not be approved if we are finding there are a number of vendors who are already selling a similar product.

2. A completed application form must be accompanied with payment **by Monday November 20th.**

Application forms and payment will **NOT** be accepted the day of the market.

3. Applications and payments can be sent in by mail or submitted in person. Payment options include: cash, cheque, debit or credit card. Cheques can be made out to the Township of Minden Hills

Mail: **7 Milne Street Box 359 Minden, ON K0M 2K0 c/o Elisha Weiss, Community Development Coordinator**

In person: **Scout Hall (Behind the arena) or Township Administration Office (7 Milne Street)**

4. Refunds will not be provided.
5. Only products that are handcrafted by the vendor can be sold at the market.
6. If you have any questions or concerns please contact Elisha Weiss at 705-286-2298 or [eweiss@mindenhills.ca](mailto:eweiss@mindenhills.ca).

## Space Allocation

1. The cost for one space is \$10 (HST included) and the space is roughly 6' x8' . The spaces may be larger (8'x8') depending on the number of vendors that participate.
2. Each space will consist of 1 table (either 5' or 6' in length) and 2 chairs (provided by the Township). Vendors are welcome to bring other items for display purposes which they will be responsible for setting up and tearing down.
2. Sharing of space with another vendor is permitted
3. The show will be taking place at the SG Nesbitt Community Centre (55 Parkside Street )

## Vendor Conduct

1. Vendors should allow themselves sufficient time to set up their space and be prepared to serve customers as soon as the show opens at 11am. Doors will be open by 8:30 am for vendors to set up.
2. Vendors are expected to keep their spaces open for the entire duration of the show and not to begin tear down until it has closed at 4pm. **If you do not follow this requirement you may not be allowed to return the following year.**