



Planning Department  
 7 Milne Street, PO Box 359  
 Minden, ON K0M 2K0

**APPLICATION FOR THE CLOSURE AND CONVEYANCE OF THE 66-FOOT ORIGINAL ROAD ALLOWANCE, WHICH IS NOT AN ORIGINAL SHORELINE (MARINE) ROAD ALLOWANCE**

Date Received: \_\_\_\_\_  
 File Number: \_\_\_\_\_  
 Receipt Number: \_\_\_\_\_

**\*\*\*\*ALL INFORMATION MUST BE COMPLETED IN FULL PRIOR TO THE PROCESSING OF THIS APPLICATION\*\*\*\***

Pursuant to Section 297(1) of the Municipal Act, R.S.O. 1990, c.M.45, as amended, I/We submit an application for the Closure and Conveyance of the sixty-six foot Original Allowance for Road.

I/We enclose herewith an initial deposit of Two Thousand and Twenty-Five Dollars (\$2,025.00) by **cash or cheque** payable to **The Township of Minden Hills**. **Included** in this initial deposit amount are a \$225.00 **non-refundable preliminary consultation** fee, and a \$300.00 **non-refundable administration fee**. **I/We agree to pay any further costs and expenses, including but not limited to, survey fee, legal fees and advertising costs, which may be determined by the Council of the Corporation of the Township of Minden Hills, in connection with the processing of this application.**

In the event of withdrawal of the application, any surplus amount remaining, after payment of all expenses incurred by the Township in processing this application, shall be returned to the applicant. The applicant is required to notify the Township, **in writing**, of the intent to withdraw the application. If Council denies the application during the preliminary review of the application, the non-refundable portion of the administration fee is \$225.00.

**TO BE COMPLETED BY THE APPLICANT:**

Name and Address of Owner: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Name and Address of Agent: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Name and Address of Surveyor (Proposed to survey the portion of the sixty-six foot portion of road allowance):

Telephone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Location of Property (Applicant's) abutting the portion of Original Allowance for Road:

Concession: \_\_\_\_\_ Part Lot: \_\_\_\_\_ Plan #: \_\_\_\_\_ Part #: \_\_\_\_\_

Geographic Township: \_\_\_\_\_

Property Assessment Roll No.: 46-16- \_\_\_\_\_ -000- \_\_\_\_\_ -0000

Name of Lake/River, which Road Allowance is leading to: \_\_\_\_\_

Road Name and 911 Number providing access to the Applicant's property: \_\_\_\_\_

Calculation of Purchase Price of Original Allowance for Road to be closed and conveyed will be done by an accredited appraiser. The appraisal will be arranged for by the Municipality and paid for by the applicant. An initial deposit of \$500.00 is required from the applicant prior to the Municipality arranging for the appraisal, and the total cost of the appraisal will be the responsibility of the applicant.

I/We hereby undertake to pay, upon the closing of the Purchase/Sale transaction, the balance of the purchase price, as determined by the appraisal, for the sixty-six foot Original Allowance for Road abutting my/our property holdings, as noted in this application, as shown on the Plan of Survey to be prepared by an Ontario Land Surveyor at my/our request. This Plan of Survey is to be attached to the Township's Road Closure By-law and form part of said by-law.

Supplementary and supporting material to accompany application:

- a) A survey or sketch based upon a survey or Township Assessment Mapping of the Applicant's property holdings that abuts the portion of the sixty-six foot Original Allowance for Road, indicating any structures which may be located wholly or partly upon the Original Allowance for Road being applied for.

- b) A description of the applicant's actual and traditional uses of his/her property and the abutting portion of the sixty-six foot Original Allowance for Road.
- c) Such further and other material as any official representing the Corporation of the Township of Minden Hills may request to enable the municipality to consider this application herein submitted.

As of date of this Application, I/we am/are the registered owner(s) of the property abutting the portion of Original Allowance for Road described in this application. I/we have examined the contents of this application, certified as to the correctness of the information submitted with the application insofar as I/we have knowledge of these facts, and concur with the submission of this application to the municipality.

**The Municipality's Solicitor is David A. P. Shapiera who will be preparing all necessary documents on the Municipality's behalf. It is understood that you, as applicant, will be responsible for all legal and registration costs relating to the transaction and will be billed accordingly by Mr. Shapiera's law firm. It is the applicant's right to choose their own Solicitor, in addition to the Municipality's Solicitor, however all costs incurred by both Solicitors will be the applicant's responsibility.**

I/We, \_\_\_\_\_ of the \_\_\_\_\_ in the County/District/Regional Municipality of \_\_\_\_\_ solemnly declare that all the statements contained in this application are true, and make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Declared before me at the \_\_\_\_\_ of \_\_\_\_\_ in the \_\_\_\_\_ of \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
(signature of owner or authorized agent)

\_\_\_\_\_  
A Commissioner of Oaths

If the applicant is not the owner of the land that is subject of this application, the owner must complete the following or a similar authorization attached to the application:

**Authorization of Owner for Agent to Make the Application, Provide Personal Information**

I/We, \_\_\_\_\_, being the registered owner(s) of the lands subject of this application and I/we hereby authorize \_\_\_\_\_ to prepare and submit this application on my/our behalf.

\_\_\_\_\_  
(date)

\_\_\_\_\_  
(signature of owner)

\_\_\_\_\_  
(date)

\_\_\_\_\_  
(signature of owner)

**Authorization of Owner for Agent to Provide Personal Information**

I/We, \_\_\_\_\_, being the registered owner(s) of the lands subject of this application, and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I/we authorize \_\_\_\_\_, as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

\_\_\_\_\_  
(date)

\_\_\_\_\_  
(signature of owner)

\_\_\_\_\_  
(date)

\_\_\_\_\_  
(signature of owner)

**Consent of the Owner to the Use and Disclosure of Personal Information and to Allow Site Visits to be Conducted**

I/We, \_\_\_\_\_, being the registered owner(s) of the lands subject of this application and, for the purposes of the Freedom of Information and Protection of Privacy Act, I/we hereby authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application. I/we also authorize and consent to representatives of the Township of Minden Hills and the persons and public bodies conferred with under Section 53(10) of the Planning Act entering upon the lands subject of this application for the purpose of conducting any site inspections as may be necessary to assist in the evaluation of this application.

For the purposes of the **Freedom of Information and Protection of Privacy Act**, I further authorize and consent to the use of my name in any Notices required under the authority of the Planning Act for the purpose of processing this application.

\_\_\_\_\_  
(date)

\_\_\_\_\_  
(signature of owner)

\_\_\_\_\_  
(date)

\_\_\_\_\_  
(signature of owner)